

# Lititz Fire Company No. 1



## Membership Application Process Summary

- ☐ Carefully read all the accompanying documents on the website
- ☐ Confirm that you meet all the eligibility criteria:
  - Applicant is a high school graduate, has a GED, or is currently enrolled in high school
  - Applicant is not named in the Statewide database as the perpetrator of a founded or indicated report of child abuse within the past five years
  - Applicant has not been convicted of a drug or drug-related felony in the past five years
  - Applicant has not been convicted of, including the attempt, solicitation or conspiracy to commit, any of the following crimes at any time in the past:
    - Arson
    - Criminal homicide
    - Aggravated assault
    - Stalking
    - Kidnapping
    - Unlawful restraint
    - Rape
    - Statutory sexual assault
    - Involuntary deviate sexual intercourse
    - Sexual assault
    - Aggravated indecent assault
    - Indecent assault
    - Indecent exposure
    - Incest
    - Concealing the death of a child
    - Felony offense related to prostitution
    - Corruption of minors
    - Sexual abuse of children
- ☐ Complete the on-line Volunteer Form
- ☐ Someone from the Fire Company will contact you to schedule an initial interview and discussion. If the applicant is under the age of 18, a parent should be included in the interview meeting.
  - At the interview meeting, you will:
    - Be asked why you are interested in joining the Fire Company
    - Be asked to provide a brief background on yourself
    - Receive information on the time commitments, training requirements, and overall expectations
  - If the interview goes well and both parties want to move forward with the application process, you will be given an application to complete. The completed application shall be returned a minimum of two (2) weeks prior to a regularly scheduled Fire Company Business Meeting. Please make sure to sign the application form and include the \$2.00 dues payment
- ☐ After receipt of the completed application, the Fire Company will:
  - Complete reference checks
  - Complete criminal background checks
    - The applicant will be provided information on how to complete the PA Child Abuse Clearance and FBI background check

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- ☐ After all the required information has been received, the application will be presented to the Fire Company membership at a regularly scheduled Business Meeting. The Fire Company membership will vote to accept or deny the application.
- ☐ If the applicant is accepted into membership, they will work through an onboarding process with an existing member to begin the journey to become a Lititz Fire Company firefighter!
- ☐ Within 90 days after acceptance, the applicant will have to complete a mandatory medical physical to confirm the ability to actively serve as a firefighter. The medical physical will be paid for by the Fire Company and the applicant will receive instructions on how to schedule the appointment at the approved medical facility.
- ☐ The new member will have a one (1) year probationary period during which they will need to complete the required training and demonstrate a willingness to participate and contribute. At the end of the probationary period there will be second vote by the membership to accept the applicant into full membership.